



South Central Texas Regional Certification Agency

“Increasing economic prosperity by creating opportunities and eliminating barriers”

www.sctrca.org

March 14, 2018

Sandra Nolan
Nolans Office Products, Inc.
16120 College Oak Ste. #105
San Antonio, TX 78249

Dear Sandra Nolan:

We are pleased to inform you that your application for certification in our Small, Minority, Woman and Veteran Business Enterprise (S/M/W/V) Program has been approved. Your firm met the requirements of the SCTRCA Policy and Procedure Manual and is currently certified as a:

***SBE WBE**

Certification Number: **218031145**
Certification Expiration: **March 31, 2020**

Providing the following products or services:
NAICS 442110: OFFICE FURNITURE STORES
NAICS 453210: OFFICE SUPPLIES AND STATIONERY STORES
NAICS 453220: GIFT, NOVELTY, AND SOUVENIR STORES

On the two year anniversary date of your certification, you are required to provide a renewal application affirming that no changes have occurred affecting your certification status. The SCTRCA will send you a Certification Renewal reminder **sixty (60) days** prior to your expiration date. The SCTRCA will no longer include a certificate upon certification renewals. **Your expiration date is March 31, 2020.**

Please notify this office within **thirty (30) days** of any changes affecting the size, ownership, control requirements, or any material change in the information provided in the submission of the certification application. Thank you in advance.

Sincerely,

A handwritten signature in blue ink, appearing to read "Charles Johnson", is written over a horizontal line.

Charles Johnson,
Executive Director